

**Agenda for  
Municipal Dog Pound Board Meeting  
To be held April 22, 2021 at 3:00 p.m.  
“Via Electronic Format”**

Topic: Municipal Dog Pound Board Meeting April 22, 2021  
Time: Apr 22, 2021 03:00 PM Eastern Time (US and Canada)  
Join Zoom Meeting  
<https://us05web.zoom.us/j/81078358635?pwd=R1ZCZGNjTnJhK3N6dml6U2xIQWRHQT09>  
Meeting ID: 810 7835 8635  
Passcode: 326Monck

**If the meeting extends passed the 40-minute allotted time I have scheduled a second meeting that can be accessed using the following link**

Topic: Municipal Dog Pound Board Meeting April 22, 2021  
Time: Apr 22, 2021 03:45 PM Eastern Time (US and Canada)  
Join Zoom Meeting  
<https://us05web.zoom.us/j/86408389155?pwd=U2VaZEIBYVJhUWNZVE43VmIBV0NjUT09>  
Meeting ID: 864 0838 9155  
Passcode: 326Monck

**1. Call to order**

The current Chairperson will call the meeting to order.

To assist with background noise:

Please place your computer sound on mute.

Please place your cell phone notifications on silent mode.

Please place your cell phone ringers on silent mode if you are using a different phone to access the meeting.

If you are using a phone to access the meeting and you can do so, I would ask that you place your phone on MUTE while not speaking.

Please be sure to speak clearly and directly into your phone if you have it on hands-free.

**2. Roll Call**

The Secretary will call the names of each Member of the Board and record the Roll to determine if a quorum has been achieved:

Cecil Ryall – Highlands East  
Margaret Nicholson – Township of Faraday  
Darlene Colton – Township of Wollaston  
Wayne Wiggins – Town of Bancroft  
Dorothy Gerrow – Hastings Highlands

The Secretary will call out the names of the Staff and By-Law Enforcement/Canine Control Officer(s) that are normally in attendance or have requested to be added to the Agenda.

Julie Kamyk – Pound Keeper  
Wayne Galloway – Canine Control Officer (Municipality of Highlands East)  
Kristen Boylen – By-Law Enforcement Officer (Municipality of Highlands East)  
Dawn Bowers – By-Law Enforcement Officer (Municipality of Hastings Highlands)  
Brenda Vader – Secretary-Treasurer

3. **Secretary's Comments**

The rules for voting are as follows:

The Chairperson will read the item on the Agenda.

The Chairperson will then read the motion if applicable.

The Chairperson will then use his members list to call on each member for comment before the vote is taken.

Lastly, the Chairperson will call the vote and members participating via video shall raise their hand until the Chairperson has confirmed the vote. If the vote is unclear the Chairperson may opt to a verbal vote, "Yes" or "No", which will be recorded by the Secretary.

4. **Election of New Chairperson for 2021**

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

Be it resolved that \_\_\_\_\_ be elected as Chairperson for the Municipal Dog Pound Board for the year 2021.

5. **Adoption of Agenda**

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

Be it resolved that the Municipal Dog Pound Board approves the Agenda for the April 22, 2021 Municipal Dog Pound Board Meeting as circulated.

6. **Disclosure of Pecuniary Interest and the General Nature Thereof**

7. **Adoption of Minutes**

(a) Minutes of the January 28, 2021 Regular Meeting of the Municipal Dog Pound Board

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

Be it resolved that the Municipal Dog Pound Board accepts and adopts the minutes from the October 22, 2020 regular meeting of the Municipal Dog Pound Board as circulated.

8. **Business arising from minutes**

(a) Investigation into Phone System Costs and Alternative Options

(b) 2021 First Quarter Report on Municipal Dog Pound Usage

9. **New Business**

None known to Secretary at the time of publishing the Agenda

10. **Financial Report**

(a) Accounts for January, February, and March 2021

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

Be it resolved that the Municipal Dog Pound Board accept the accounts for January, February, and March 2021 as circulated.

11. **Pound Keepers Report**

(a) Reports for January, February, and March 2021

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

Be it resolved that the Municipal Dog Pound Board accept the Pound Keepers Reports for January, February, and March 2021 as prepared and circulated.

12. **Question and Answer from Public**

13. **In Camera Session (If Required)**

14. **Date of Next Meeting – July 22, 2021 at 3:00 pm**

15. **Adjournment**

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

Be it resolved that the Municipal Dog Pound Board adjourns at \_\_\_\_\_ to meet again, on July 22, 2021 at 3:00 pm in the Council at the Township of Faraday Municipal Office or by Electronic Method if required.