

**Agenda for  
Municipal Dog Pound Board Meeting  
To be held  
January 28, 2021  
Via Electronic Format**

Join Zoom Meeting

<https://us05web.zoom.us/j/86957754676?pwd=STZDaGIvSkhWTHRfdjFYUHFOTkhsQT09>

Meeting ID: 869 5775 4676

Passcode: Pound

**If the meeting extends passed the 40-minute allotted time I have scheduled a second meeting that can be accessed using the following link**

Join Zoom Meeting

<https://us05web.zoom.us/j/84789113898?pwd=S2JrOFNWb3pFZnB4SVk5Tm1oK1Nrdz09>

Meeting ID: 847 8911 3898

Passcode: Pound

**1. Call to order**

The current Chairperson will call the meeting to order.

To assist with background noise:

Please place your computer sound on mute.

Please place your cell phone notifications on silent mode.

Please place your cell phone ringers on silent mode if you are using a different phone to access the meeting.

If you are using a phone to access the meeting and you are able to do so, I would ask that you place your phone on MUTE while not speaking.

Please be sure to speak clearly and directly into your phone if you have it on hands-free.

**2. Roll Call**

The Secretary will call the names of each Member of the Board and record the Roll to determine if a quorum has been achieved:

Cecil Ryall – Highlands East

Margaret Nicholson – Township of Faraday

Darlene Colton – Township of Wollaston

Wayne Wiggins – Town of Bancroft

Dorothy Gerrow – Hastings Highlands

The Secretary will call out the names of the Staff and By-Law Enforcement/Canine Control Officer(s) that are normally in attendance:

Julie Kamyk – Pound Keeper

Wayne Galloway – Canine Control Officer

Kristen Boylen – By-Law Enforcement Officer

Brenda Vader – Secretary-Treasurer

**3. Secretary's Comments**

The rules for voting are as follows:

The Chairperson will read the item on the Agenda and the mover and seconder that have

been assigned.

The Chairperson will then read the motion if applicable.

The Chairperson will then use his members list to call on each member for comment before the vote is taken.

Lastly, the Chairperson will call the vote and members participating via video shall raise their hand until the Chairperson has confirmed the vote. If the vote is unclear the Chairperson may opt to a verbal vote, "Yes" or "No", which will be recorded by the Secretary.

**4. Election of New Chairperson for 2021**

**Moved by:** M. Nicholson

**Seconded by:** D. Gerrow

Be it resolved that \_\_\_\_\_ be elected as Chairperson for the Municipal Dog Pound Board for the year 2021.

**5. Adoption of Agenda**

**Moved by:** D. Colton

**Seconded by:** W. Wiggins

Be it resolved that the Municipal Dog Pound Board approves the Agenda for the January 28, 2021 Municipal Dog Pound Board Meeting as circulated.

**6. Disclosure of Pecuniary Interest and the General Nature Thereof**

**7. Adoption of Minutes**

(a) Minutes of the October 22, 2020 Regular Meeting of the Municipal Dog Pound Board

**Moved by:** W. Wiggins

**Seconded by:** D. Colton

Be it resolved that the Municipal Dog Pound Board accepts and adopts the minutes from the October 22, 2020 regular meeting of the Municipal Dog Pound Board as circulated.

**8. Business arising from minutes**

(a) Alternative Method for Calculating Requisition

(b) Support of the Pound and Services Provided

\*See attached – Highlands East; Bancroft; Hastings Highlands and Faraday response

(c) 2019 – 2020 Final Report on Use of Municipal Dog Pound

**9. New Business**

**10. Financial Report**

**(a) Accounts for October; November and December 2020**

**Moved by:** D. Gerrow

**Seconded by:** M. Nicholson

Be it resolved that the Municipal Dog Pound Board accept the accounts for October, November and December 2020 as circulated.

**(b) Resolution to deal with Surplus from Budget (Transfer to Reserve or Bring Forward into 2021 Budget)**

**Moved by:** M. Nicholson

**Seconded by:** D. Gerrow

Be it resolved that the Municipal Dog Pound Board agrees to transfer any Surplus from the 2020 Budget to the Capital Reserve.

**(c) 2020 Budget Update at December 31, 2020 and 2021 Proposed Budget**

**Moved by:** D. Colton

**Seconded by:** W. Wiggins

Be it resolved that the Municipal Dog Pound Board approve the 2021 Budget as prepared and presented and to set the Requisition for 2021 at \$2.3647398 / population.

**11. Pound Keepers Report**

**(a) Reports for October; November and December 2020**

**Moved by:** W. Wiggins

**Seconded by:** D. Colton

Be it resolved that the Municipal Dog Pound Board accept the Pound Keepers Reports for October, November and December 2020 as prepared and circulated.

**12. Question and Answer from Public**

**13. In Camera Session (If Required)**

**14. Date of Next Meeting – April 22, 2021 at 3:00 pm**

**15. Adjournment**

**Moved by:** D. Gerrow

**Seconded by:** M. Nicholson

Be it resolved that the Municipal Dog Pound Board adjourns at \_\_\_\_\_ to meet again, on April 22, 2021 at 3:00 pm in the Council at the Township of Faraday Municipal Office or by Electronic Method if required.