

**Agenda for  
Municipal Dog Pound Board Meeting  
To be held  
July 28, 2022 at 3:00 p.m.  
Via Electronic Format**

**Topic: Municipal Dog Pound Board Meeting  
Time: Jul 28, 2022 03:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/5643395793?pwd=QlJ0dUxtamRYNk1TTTI5NTVDNHZzQT09>

**Meeting ID: 564 339 5793  
Passcode: 326Monck**

**1. Call to order**

The current Chairperson will call the meeting to order.

To assist with background noise:

Please place your computer sound on mute.

Please place your cell phone notifications on silent mode.

Please place your cell phone ringers on silent mode if you are using a different phone to access the meeting.

If you are using a phone to access the meeting and you are able to do so, I would ask that you place your phone on MUTE while not speaking.

Please be sure to speak clearly and directly into your phone if you have it on hands-free.

**2. Roll Call**

The Secretary will call the names of each Member of the Board and record the Roll to determine if a quorum has been achieved:

Cecil Ryall – Highlands East

Margaret Nicholson – Township of Faraday

Darlene Colton – Township of Wollaston

Wayne Wiggins – Town of Bancroft

Dorothy Gerrow – Hastings Highlands

The Secretary will call out the names of the Staff and By-Law Enforcement/Canine Control Officer(s) that are normally in attendance:

Julie Kamyk – Pound Keeper

Wayne Galloway – Canine Control Officer

Dawn Bowers – By-Law Enforcement Officer

Brenda Vader – Secretary-Treasurer

**3. Secretary's Comments**

The rules for voting are as follows:

The Chairperson will read the item on the Agenda and the mover and seconder that have been assigned.

The Chairperson will then read the motion if applicable.

The Chairperson will then use his members list to call on each member for comment before the vote is taken.

Lastly, the Chairperson will call the vote and members participating via video shall raise their hand until the Chairperson has confirmed the vote. If the vote is unclear the Chairperson may opt to a verbal vote, "Yes" or "No", which will be recorded by the Secretary.

4. **Adoption of Agenda**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Be it resolved that the Municipal Dog Pound Board approves the Agenda for the July 28, 2022 Municipal Dog Pound Board Meeting as circulated.

5. **Disclosure of Pecuniary Interest and the General Nature Thereof**

6. **Adoption of Minutes**

(a) Minutes of the April 28, 2022 Regular Meeting of the Municipal Dog Pound Board

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Be it resolved that the Municipal Dog Pound Board accepts and adopts the minutes from the April 28, 2022 regular meeting of the Municipal Dog Pound Board as circulated.

7. **Business arising from minutes**

(a) OPP (Michael Szusz) was provided with a letter and a copy of the Resolution passed by the Board with respect to "Key for Access to the Municipal Dog Pound 24/7". He acknowledged receipt of the information and was to get in touch with Julie when he returned to work (first week in May)

(b) Township of North Kawartha was provided with a letter and a copy of the Resolution passed by the Board with respect to "Membership in the Municipal Dog Pound Board". Additional information was requested and provided on May 1, 2022 regarding the "By-Law / Agreement" for being a Member as well as information with respect to responsibility for Care of Dogs after impoundment.

On July 18, 2022 an email was received from North Kawartha apologizing for the delay in responding and to advise that the matter would be discussed at their August 9, 2022 Council Meeting

(c) Pound Keeper has purchased Tarps to be used as Cover(s) for the Outside Kennels and has also purchased the Product for Sealing the Cracks in the Concrete Pad and completed the work. The Old Section of Concrete will be removed by the Township of Faraday and the Replacement of the Posts for the Sign will be completed as soon as quote for completion of work can be obtained.

8. **Financial Report**

(a) **Accounts April, May and June 2022**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Be it resolved that the Municipal Dog Pound Board accept the accounts for April, May and June 2022 as circulated.

(b) **Resolution to approve the 2022 Budget Update as circulated**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Be it resolved that the Municipal Dog Pound Board approve the 2022 Budget Update as of June 30, 2022 as circulated.

9. **Pound Keepers Report**

(a) **Reports for April, May and June**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Be it resolved that the Municipal Dog Pound Board accept the Pound Keepers Reports for April, May and June, 2022 as prepared and circulated.

**(b) Report on Use of Municipal Dog Pound Facility**

10. **Question and Answer from Public**

11. **In Camera Session (If Required)**

12. **Date of Next Meeting – October 27, 2022 at 3:00 pm**

13. **Adjournment**

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

Be it resolved that the Municipal Dog Pound Board adjourns at \_\_\_\_\_ to meet again, on October 27, 2022 at 3:00 pm by Electronic Method.