

July 28, 2022

**Municipal Dog Pound
Board Meeting Minutes**

3:00 p.m.

The Municipal Dog Pound Board met on Thursday July 28, 2022 at 3:00 p.m. by Electronic Participation.

1. Call to order

Chairperson Cecil Ryall called the meeting to order at 3:04 p.m.

2. Roll Call

The Secretary will call the names of each Member of the Board and record the Roll to determine if a quorum has been achieved:

Cecil Ryall – Highlands East	Present
Margaret Nicholson – Township of Faraday	Absent
Darlene Colton – Township of Wollaston	Present
Wayne Wiggins – Town of Bancroft	Present
Dorothy Gerrow – Hastings Highlands	Present

The Secretary will call out the names of the Staff and By-Law Enforcement/Canine Control Officer(s) that are normally in attendance:

Julie Kamyk – Pound Keeper	Absent
Wayne Galloway – Canine Control Officer	Absent
Dawn Bowers – By-Law Enforcement Officer	Present
Brenda Vader – Secretary-Treasurer	Present

3. Secretary's Comments

The rules for voting were reviewed as presented in the Agenda Package.

4. Adoption of Agenda

Moved by: D. Colton

Seconded by: D. Gerrow

Be it resolved that the Municipal Dog Pound Board approves the Agenda for the July 28, 2022 Municipal Dog Pound Board Meeting as circulated.

Non-Opposed – Resolution Carried

5. Disclosure of Pecuniary Interest and the General Nature Thereof

There was None Declared

6. Adoption of Minutes

Minutes from the April 28, 2022 Regular Meeting of the Municipal Dog Pound Board were reviewed and discussed as circulated.

Moved by: W. Wiggins

Seconded by: D. Colton

Be it resolved that the Municipal Dog Pound Board accepts and adopts the minutes from the April 28, 2022 regular meeting of the Municipal Dog Pound Board.

Non-Opposed – Resolution Carried

7. **Business arising from minutes**

(a) OPP (Michael Szusz) was provided with a letter and a copy of the Resolution passed by the Board with respect to "Key for Access to the Municipal Dog Pound 24/7". He acknowledged receipt of the information and was to get in touch with Julie when he returned to work (first week in May)

- **Secretary was directed to follow-up with the Pound Keeper to confirm if the OPP had picked up a key**

(b) Township of North Kawartha was provided with a letter and a copy of the Resolution passed by the Board with respect to "Membership in the Municipal Dog Pound Board". Additional information was requested and provided on May 1, 2022 regarding the "By-Law / Agreement" for being a Member as well as information with respect to responsibility for Care of Dogs after impoundment.

On July 18, 2022 an email was received from North Kawartha apologizing for the delay in responding and to advise that the matter would be discussed at their August 9, 2022 Council Meeting

- **Secretary was directed to inform the Members of the Board as soon as a response has been received from North Kawartha**

(c) Pound Keeper has purchased Tarps to be used as Cover(s) for the Outside Kennels and has also purchased the Product for Sealing the Cracks in the Concrete Pad and completed the work. The Old Section of Concrete will be removed by the Township of Faraday and the Replacement of the Posts for the Sign will be completed as soon as quote for completion of work can be obtained

8. **New Business**

(a) Addition of Land Acknowledgement to the Agenda

(b) In person meeting at the Pound Facility at least once a year

- **Secretary was directed to bring these items forward for discussion at the January 2023 Inaugural Meeting of the Board**

9. **Financial Report**

(a) **Accounts April, May, and June 2022**

Moved by: D. Colton

Seconded by: D. Gerrow

Be it resolved that the Municipal Dog Pound Board accept the accounts for April, May, and June 2022 as circulated.

Non-Opposed – Resolution Carried

(b) **Resolution to approve the 2022 Budget Update as circulated**

Moved by: W. Wiggins

Seconded by: D. Gerrow

Be it resolved that the Municipal Dog Pound Board approve the 2022 Budget Update as of June 30, 2022 as circulated.

Non-Opposed – Resolution Carried

10. **Pound Keepers Report**

(a) **Reports for April, May, and June 2022**

Moved by: D. Gerrow

Seconded by: W. Wiggins

Be it resolved that the Municipal Dog Pound Board accept the Pound Keepers Reports for April, May, and June, 2022 as prepared and circulated.

Non-Opposed – Resolution Carried

(b) **Report on Use of Municipal Dog Pound Facility**

11. **Question and Answer from Public**

12. **In Camera Session (If Required)**

13. **Date of Next Meeting – October 6, 2022 at 3:00 pm**

14. **Adjournment**

Moved by: W. Wiggins

Seconded by: D. Colton

Be it resolved that the Municipal Dog Pound Board adjourns at 3:31p.m. to meet again, on October 6, 2022 at 3:00 pm by Electronic Method.

Non-Opposed – Resolution Carried

**Brenda Vader
Secretary-Treasurer**