

**Agenda for
Municipal Dog Pound Board Meeting
To be held
January 26, 2023
Via Electronic Format**

Brenda Vader is inviting you to a scheduled Zoom meeting.

Topic: Municipal Dog Pound Board Meeting

Time: Jan 26, 2023 03:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5643395793?pwd=QIJ0dUxtamRYNk1TTTTI5NTVDNHZzQT09>

Meeting ID: 564 339 5793

Passcode: 326Monck

All Draft Resolutions as presented are for discussion purposes only, and should not be considered as the opinion / direction of the Board.

1. Call to order

The current Chairperson will call the meeting to order.

To assist with background noise:

Please place your computer sound on mute.

Please place your cell phone notifications on silent mode.

Please place your cell phone ringers on silent mode if you are using a different phone to access the meeting.

If you are using a phone to access the meeting and you are able to do so, I would ask that you place your phone on MUTE while not speaking.

Please be sure to speak clearly and directly into your phone if you have it on hands-free.

2. Roll Call

The Secretary will call the names of each Member of the Board and record the Roll to determine if a quorum has been achieved:

Cecil Ryall – Highlands East

Margaret Nicholson – Township of Faraday

J. D. Fentie – Township of Wollaston

Tracy McGibbon – Town of Bancroft

Roger Davis – Hastings Highlands

The Secretary will call out the names of the Staff and By-Law Enforcement/Canine Control Officer(s) that are normally in attendance:

Julie Kamyk – Pound Keeper

Wayne Galloway – Canine Control Officer

Dawn Bowers – By-Law Enforcement Officer

Brenda Vader – Secretary-Treasurer

3. Secretary's Comments

The rules for voting are as follows:

The Chairperson will read the item on the Agenda and the mover and seconder that have been assigned.

The Chairperson will then read the motion if applicable.

The Chairperson will then use his members list to call on each member for comment before the vote is taken.

Lastly, the Chairperson will call the vote and members participating via video shall raise their hand until the Chairperson has confirmed the vote. If the vote is unclear the Chairperson may opt to a verbal vote, "Yes" or "No", which will be recorded by the Secretary.

4. Election of New Chairperson for 2023

Moved by: _____ **Seconded by:** _____

Be it resolved that _____ be elected as Chairperson for the Municipal Dog Pound Board for the year 2023.

5. Adoption of Agenda

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board approves the Agenda for the January 26, 2023 Municipal Dog Pound Board Meeting as circulated.

6. Disclosure of Pecuniary Interest and the General Nature Thereof

7. Adoption of Minutes

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board accepts and adopts the minutes from the October 6, 2022 regular meeting of the Municipal Dog Pound Board as circulated.

8. Business arising from minutes

(a) None

9. New Business

(a) Inclusion of Land Acknowledgement at the beginning of each meeting

(b) In person meeting once a year

10. Pound Keepers Report

(a) Reports for September; October; November and December 2022

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board accept the Pound Keepers Reports for September; October, November, and December 2022 as prepared and circulated.

11. Financial Report

(a) Accounts for September; October; November and December 2022

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board accept the accounts for September, October, November, and December 2022 as circulated.

(b) Resolution to deal with Surplus from 2022 Budget (Transfer to Reserve or Bring Forward into 2022 Budget)

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board agrees to transfer any Surplus from the 2022 Budget to the Capital Reserve.

12. In Camera Session (If Required)

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board Close the next portion of the meeting to the Public in order to consider a matter pursuant to the Municipal Act S.O. 2001. c 25 Section 239 (2) (d) Labour Relations and Employee Negotiations – For the purpose of discussing Wage Rates for the Municipal Dog Pound Board Employees

Only the Board Members and the Secretary-Treasurer for the Board will remain in the meeting during the Closed portion of the meeting. All other participants will be placed in the Zoom Waiting Room until the Board resume's regular business. At that time those that are still in the Waiting Room will be allowed back into the meeting.

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board rise from the Closed portion of the meeting dealing with matters pursuant to the Municipal Act S.O. 2001. c 25 Section 239 (2) (d) Labour Relations and Employee Negotiations and resume regular business.

13. Budget

Resolution to approve the 2022 Budget Update at December 31, 2021 and 2023 Proposed Budget

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board approve the 2023 Budget as prepared and presented and to set the Requisition for 2023 at \$2.3287466 / population.

14. Date of Next Meeting – April 27, 2023 at 3:00 pm

15. Adjournment

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board adjourns at _____ to meet again, on April 27, 2023 at 3:00 pm by Electronic Method.