

**Agenda for
Municipal Dog Pound Board Meeting
To be held
April 27, 2023 at 3:00 p.m.
Via Electronic Format**

Brenda Vader is inviting you to a scheduled Zoom meeting.

Topic: Municipal Dog Pound Board Meeting
Time: Apr 27, 2023 03:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5643395793?pwd=QlJ0dUxtamRYNk1TTTI5NTVDNHZzQT09>

Meeting ID: 564 339 5793

Passcode: 326Monck

All Draft Resolutions as presented are for discussion purposes only, and should not be considered as the opinion / direction of the Board.

1. Call to order

The current Chairperson will call the meeting to order.

To assist with background noise:

Please place your computer sound on mute.

Please place your cell phone notifications on silent mode.

Please place your cell phone ringers on silent mode if you are using a different phone to access the meeting.

If you are using a phone to access the meeting and you are able to do so, I would ask that you place your phone on MUTE while not speaking.

Please be sure to speak clearly and directly into your phone if you have it on hands-free.

2. Roll Call

The Secretary will call the names of each Member of the Board and record the Roll to determine if a quorum has been achieved:

Cecil Ryall – Highlands East

Margaret Nicholson – Township of Faraday

J. D. Fentie – Township of Wollaston

Tracy McGibbon – Town of Bancroft

Roger Davis – Hastings Highlands

The Secretary will call out the names of the Staff and By-Law Enforcement/Canine Control Officer(s) that are normally in attendance:

Julie Kamyk – Pound Keeper

Wayne Galloway – Canine Control Officer

Dawn Bowers – By-Law Enforcement Officer

Brenda Vader – Secretary-Treasurer

3. Secretary's Comments

The rules for voting are as follows:

The Chairperson will read the item on the Agenda and the mover and seconder that have been assigned.

The Chairperson will then read the motion if applicable.

The Chairperson will then use his members list to call on each member for comment before the vote is taken.

Lastly, the Chairperson will call the vote and members participating via video shall raise their hand until the Chairperson has confirmed the vote. If the vote is unclear the Chairperson may opt to a verbal vote, "Yes" or "No", which will be recorded by the Secretary.

4. Adoption of Agenda

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board approves the Agenda for the April 27, 2023 Municipal Dog Pound Board Meeting as circulated.

5. Disclosure of Pecuniary Interest and the General Nature Thereof

6. Adoption of Minutes

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board accepts and adopts the minutes from the January 26, 2023 regular meeting of the Municipal Dog Pound Board as circulated.

7. Business arising from minutes

- (a) Reserve Balance at December 31, 2021 - \$47,476 – Future acquisitions of capital assets and \$2,000.00 – Animal Care

8. New Business

- (a) Staff report / background information
- (b) Request from the Township of South Algonquin for utilizing shelter services (Letter enclosed)
- (c) Request from the Township of Madoc for utilizing shelter services (Copy of Email enclosed)

Moved by: _____ **Seconded by:** _____

That the Municipal Dog Pound Board accepts The Township of South Algonquin as FULL Member to the Municipal Dog Pound Board at the same rate for 2023 that the current member Municipalities pay (being \$2.3287466 pre population). Being it understood that the payment is for the full year of 2023, and that the Township of South Algonquin pass an Establishing By-Law with respect to the composition of the Municipal Dog Pound Board.

Moved by: _____ **Seconded by:** _____

That the Municipal Dog Pound Board accepts The Township of Madoc as FULL Member to the Municipal Dog Pound Board at the same rate for 2023 that the current member Municipalities pay (being \$2.3287466 pre population). Being it understood that the payment is for the full year of 2023, and that the Township of Madoc pass an Establishing By-Law with respect to the composition of the Municipal Dog Pound Board.

9. Pound Keepers Report

(a) Reports for January, February and March 2023

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board accept the Pound Keepers Reports for January, February and March, 2023 as prepared and circulated.

10. Financial Report

(a) Accounts for January, February and March 2023

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board accept the accounts for January, February and March 2023 as circulated.

(b) 2023 Budget Update January to March 2023

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board accepts the 2023 Budget Update for January to March 2023 as presented.

11. In Camera Session (If Required)

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board Close the next portion of the meeting to the Public in order to consider a matter pursuant to the Municipal Act S.O. 2001. c 25 Section 239 (2) (d) Labour Relations and Employee Negotiations – For the purpose of discussing Wage Rates for the Municipal Dog Pound Board Employees and to approve the Closed Meeting Minutes from January 26, 2023.

Only the Board Members and the Secretary-Treasurer for the Board will remain in the meeting during the Closed portion of the meeting. All other participants will be placed in the Zoom Waiting Room until the Board resume's regular business. At that time those that are still in the Waiting Room will be allowed back into the meeting.

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board rise from the Closed portion of the meeting dealing with matters pursuant to the Municipal Act S.O. 2001. c 25 Section 239 (2) (d) Labour Relations and Employee Negotiations and resume regular business and for the approval of the Closed Meeting Minutes from January 26, 2023.

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board accepts the amendment to the Retro-Pay for the Pound Keeper to include the months of September to December 2017 in the amount of \$82.70

12. **Date of Next Meeting – July, 2023 at 3:00 pm**

13. **Adjournment**

Moved by: _____ **Seconded by:** _____

Be it resolved that the Municipal Dog Pound Board adjourns at _____ to meet again, on July 27, 2023 at 3:00 pm by Electronic Method.