

Municipal Dog Pound Board Meeting Minutes

April 27, 2023

3:00 p.m.

The Municipal Dog Pound Board met on Thursday April 27, 2023 at 3:00 p.m. by ZOOM

1. Call to Order

Current Chairperson Cecil Ryall called the meeting to order at 3:05 p.m.

2. Roll Call

The Secretary called the names of each Member of the Board and recorded the Roll to determine if a quorum had been achieved:

Cecil Ryall – Municipality of Highlands East	Present
Margaret Nicholson – Township of Faraday	Absent
J.D. Fentie – Township of Wollaston	Absent
Tracy McGibbon – Town of Bancroft	Present
Roger Davis – Municipality of Hastings Highlands	Present

The Secretary called the names of each member of Staff and By-Law Enforcement / Canine Control Officer(s) that are normally In attendance.

Julie Kamyk – Pound Keeper	Absent
Wayne Galloway – Canine Control Officer	Present
Dawn Bowers – By-Law Enforcement Officer	Present
Brenda Vader – Secretary-Treasurer	Present
Kevin Baker – Township of Madoc	Present

3. Secretary's Comments

The rules for voting were reviewed as presented in the Agenda Package

4. Adoption of Agenda

Moved by: T. McGibbon

Seconded by: R. Davis

Be it resolved that the Municipal Dog Pound Board approves the Agenda for the April 27, 2023 Municipal Dog Pound Board Meeting as circulated.

Non-Opposed – Resolution Carried

5. Disclosure of Pecuniary Interest and the General Nature Thereof

There was Non Declared

6. Adoption of Minutes

Minutes from the January 26, 2023 Regular Meeting of the Municipal Dog Pound Board were reviewed and discussed as circulated.

Moved by: R. Davis

Seconded by: T. McGibbon

Be it resolved that the Municipal Dog Pound Board accepts and adopts the minutes from the January 26, 2023 regular meeting of the Municipal Dog Pound Board as circulated.

Non-Opposed – Resolution Carried

7. Business arising from minutes

- (a) Secretary provided the Municipal Dog Pound Board with information relating to Reserves and Reserve Balances at December 31, 2021.
- \$47,476 – in Reserve for Future acquisitions of capital assets; and
 - \$2,000.00 – in Reserve for Animal Care

8. New Business

- (a) Staff report / background information with respect to Letters received from the Township of South Algonquin and the Township of Madoc for utilizing shelter services was reviewed and discussed.

Secretary explained the process taken by the Board from previous request by the Municipality of North Kawartha, and the reason for Board deciding on a FULL Year Requisition to enter vs. Pro-Rating.

Kevin Baker – Township of Madoc was invited to speak to the Board Members and explain the needs of the Township of Madoc; number of dogs that he might take to the facility in a year; and discuss the proposed Requisition (should the Township of Madoc) accept entrance to the Board.

After consideration of Staff report and members input / discussion on the matter, the Board passed the following resolutions.

Moved by: T. McGibbon

Seconded by: R. Davis

That the Municipal Dog Pound Board accepts The Township of South Algonquin as FULL Member to the Municipal Dog Pound Board at the same rate for 2023 that the current member Municipalities pay (being \$2.3287466 pre population). Being it understood that the payment is for the full year of 2023, and that the Township of South Algonquin pass an Establishing By-Law with respect to the composition of the Municipal Dog Pound Board.

Non-Opposed – Resolution Carried

Moved by: R. Davis

Seconded by: T. McGibbon

That the Municipal Dog Pound Board accepts The Township of Madoc as FULL Member to the Municipal Dog Pound Board at the same rate for 2023 that the current member Municipalities pay (being \$2.3287466 pre population). Being it understood that the payment is for the full year of 2023, and that the Township of Madoc pass an Establishing By-Law with respect to the composition of the Municipal Dog Pound Board.

Non-Opposed – Resolution Carried

9. Pound Keepers Report

- (a) **Reports for January, February, and March 2023**

Moved by: T. McGibbon

Seconded by: R. Davis

Be it resolved that the Municipal Dog Pound Board accept the Pound Keepers Reports for January, February, and March, 2023 as prepared and circulated.

Non-Opposed – Resolution Carried

10. Financial Report

(a) Accounts for January, February, and March 2023

Moved by: R. Davis

Seconded by: T. McGibbon

Be it resolved that the Municipal Dog Pound Board accept the accounts for January, February and March 2023 as circulated.

Non-Opposed – Resolution Carried

(b) 2023 Budget Update January to March 2023

Moved by: T. McGibbon

Seconded by: R. Davis

Be it resolved that the Municipal Dog Pound Board accepts the 2023 Budget Update for January to March 2023 as presented.

Non-Opposed – Resolution Carried

11. In Camera Session – Items deferred to next regular meeting

12. Date of Next Meeting – July, 2023 at 3:00 pm

13. Adjournment

Moved by: T. McGibbon

Seconded by: R. Davis

Be it resolved that the Municipal Dog Pound Board adjourns at 3:30p.m. to meet again, on July 27, 2023 at 3:00 pm in person at the Municipal Dog Pound.

Non-Opposed – Resolution Carried

**Brenda Vader
Secretary-Treasurer**