

The Municipal Dog Pound Board met in person on Thursday October 26, 2023 at 3:00 p.m. in the Council Chambers at the Township of Faraday Municipal Office located at 29860A Highway 28 S.

1. Call to order

Chairperson Cecil Ryall called the meeting to order at 3:00 p.m. with the following members present:

Cecil Ryall – Municipality of Highlands East
Wayne Wiggins – Town of Bancroft
Margaret Nicholson – Township of Faraday
Roger Davis – Municipality of Hastings Highlands
Kevin Baker – Township of Madoc

Absent:

J. D. Fentie – Township of Wollaston
Joan Kuiack – Township of South Algonquin

Staff Present:

Julie Kamyk – Pound Keeper
Wayne Galloway – By-Law Enforcement Officer – Municipality of Highlands East
Martin Cox – Chief Building Official – Municipality of Hastings Highlands
Brenda Vader – Secretary-Treasurer

2. Adoption of Agenda

Moved by: W. Wiggins

Seconded by: M. Nicholson

Be it resolved that the Municipal Dog Pound Board approves the Agenda for the October 26, 2023 Municipal Dog Pound Board Meeting as circulated.

- **Carried** -

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None

4. Adoption of Minutes

Moved by: M. Nicholson

Seconded by: K. Baker

Be it resolved that the Municipal Dog Pound Board accepts and adopts the minutes from the April 27, 2023 regular meeting of the Municipal Dog Pound Board as circulated.

- **Carried** -

5. Business arising from minutes

W. Wiggins voiced concerns about allowing the Township of Madoc and the Township of South Algonquin onto the Municipal Dog Pound Board as voting members and full use of the Facility without having to buy in. Stressed concerns

about liability for those members that are owners of the facility should someone from the Township of Madoc and/or the Township of South Algonquin get injured while at the facility.

W. Wiggins felt that a Legal Opinion should be obtained to clarify liability concerns and options the Board could consider instead of Township of Madoc and the Township of South Algonquin becoming owners.

Secretary B. Vader advised the Board that she had obtained a sample AGREEMENT that the Board could consider that set out various Clauses for provision of Insurance coverage and certificate of insurance etc.

K. Baker explained that without the ability for the Township of Madoc to use the Municipality Dog Pound, that the approximate cost for the Township of Madoc to take animals to the Belleville Humane Society was between \$10,000.00 and \$12,000.00 per year.

After a lengthy discussion on the matter, the Board passed the following.

Moved by: W. Wiggins

Seconded by: M. Nicholson

Be it resolved that the Municipal Dog Pound Board directs the Secretary to make the necessary changes to the sample AGREEMENT that she found online to reflect matters relating to the Municipal Dog Pound Board and the Township of Madoc and the Township of South Algonquin using the facility, and to forward the Proposed AGREEMENT to Lorne Plater for review and comment.

- **Carried** -

6. New Business

None

7. Pound Keepers Report

(a) Reports for April, May, June, July, August, and September 2023 were reviewed and discussed as circulated.

Moved by: M. Nicholson

Seconded by: R. Davis

Be it resolved that the Municipal Dog Pound Board accept the Pound Keepers Reports for April, May, June, July, August, and September, 2023 as prepared and circulated.

- **Carried** -

8. Financial Report

(a) Accounts for April, May, June, July, August, September and up to October 15, 2023 were reviewed and discussed as circulated.

Moved by: R. Davis

Seconded by: M. Nicholson

Be it resolved that the Municipal Dog Pound Board accept the accounts for April, May, June, July, August, September and up to October 15, 2023 as circulated.

- **Carried** -

(b) 2023 Budget Update January to October 15, 2023 was reviewed and discussed as circulated.

Moved by: W. Wiggins

Seconded by: R. Davis

Be it resolved that the Municipal Dog Pound Board accepts the 2023 Budget Update for January to October 15, 2023 as presented.

- **Carried** -

9. Date of Next Meeting – January 25, 2024 at 3:00 pm

10. In Camera Session (If Required)

Moved by: R. Davis

Seconded by: W. Wiggins

Be it resolved that the Municipal Dog Pound Board Close the next portion of the meeting to the Public in order to consider a matter pursuant to the Municipal Act S.O. 2001. c 25 Section 239 (3.1) – Educational Session – To allow the Board Members an opportunity to familiarize themselves with the Pound and to tour Facility.

- **Carried** -

Moved by: W. Wiggins

Seconded by: M. Nicholson

Be it resolved that the Municipal Dog Pound Board rise from the Closed portion of the meeting dealing with matters pursuant to the Municipal Act S.O. 2001. c 25 Section 239 (3.1) – Educational Session – To allow the Board Members an opportunity to familiarize themselves with the Pound and to tour Facility and resume regular business.

- **Carried** -

11. Adjournment

Moved by: K. Baker

Seconded by: M. Nicholson

Be it resolved that the Municipal Dog Pound Board adjourns at 4:20 p.m. to meet again, on January 25, 2024 at 3:00 pm by Electronic Method or at the call of the Chair.

- **Carried**

**Brenda Vader
Secretary-Treasurer**