

The Municipal Dog Pound Board met on Thursday May 9, 2024 at 2:00 p.m. by ZOOM for a Special Meeting.

1. **Call to order**

Current Chairperson Cecil Ryall called the meeting to order at 2:01 p.m. with the following members present:

Cecil Ryall – Highlands East
Margaret Nicholson – Township of Faraday
J. D. Fentie – Township of Wollaston
Wayne Wiggins – Town of Bancroft
Roger Davis – Hastings Highlands
Joan Kuiack – Township of South Algonquin

Staff Present:

Ann Shannick - Pound Keeper
Brenda Vader – Secretary-Treasurer

2. **Adoption of Agenda**

Moved by: W. Wiggins

Seconded by: R. Davis

Be it resolved that the Municipal Dog Pound Board approves the Agenda for the May 9, 2024 Special Municipal Dog Pound Board Meeting as amended to include the correspondence from Tudor and Cashel Township and Quotations for Signs and Quotations for work to be done at the Municipal Dog Pound.

Non-Opposed – Resolution Carried

3. **Disclosure of Pecuniary Interest and the General Nature Thereof**

None Declared

4. Correspondence from the Tudor and Cashel Township received May 8, 2023 with respect to containment facility for possibly 4 (four) large breed dogs that are running at large in the area was reviewed and discussed.

Moved by: J. Kuiack

Seconded by: M. Nicholson

Be it resolved that the Municipal Dog Pound Board agrees to accept possibly 4 (four) Dogs from the Township of Tudor and Cashel at the cost of 1 month membership, for each month the Dogs are at the facility. Cost based on the current rate used for calculating the Municipal Dog Pound Requisition for current members in 2024.

Non-Opposed – Resolution Carried

5. **Correspondence for Discussion**

(a) Pound Keepers Recommendations – Dated April 17, 2024 for Boards review and consideration – As per request of Board Members – Wayne Wiggins and Margaret Nicholson

Moved by: W. Wiggins

Seconded by: R. Davis

Be it resolved that the Municipal Dog Pound Board direct the Secretary-Treasurer as follows:

- i) Purchase two New Signs for the Front and Side Door of the Municipal Dog Pound. Wording on the signs to indicate "Open to the Public 5:00 p.m. to 6:00 p.m. Monday to Saturday as per quote from CDS Signs
- ii) Purchase a New Sign for the Front of the Municipal Dog Pound. Directional Arrow Type Sign that reads "Go to Side Door" as per quote from CDS Signs
- iii) Purchase two New Signs for the Front and Interior Door of the Municipal Dog Pound. Wording on the signs to indicated "Pound Staff & Municipal Employees ONLY Beyond This Point" as per quote from CDS Signs
- iv) Proceed with getting the following work completed by Bancroft Building Company as per Quote "Estimate" 17, Dated 24/04/2024 in the amount of \$11,785.90 (including HST)
 - Adding a door to allow entrance into the Large Outside Pen Area by using the Window Space that exists on the Wall of the Pound that faces the Large Outside Pen Area
 - Adding Fencing to all Open Areas to enclose all Kennels. Eliminating dogs getting away
 - Remove and Replace 6" x 6" Post support in the First Kennel
 - Construct a Storage Shed between the Two Outside Dog Kennels at the back of the Pound
 - Construct a roof over the Two Outside Dog Kennels to help shelter the Kennels from rain and snow
- vi) Purchase a Battery Operated Combo Leaf Blower and Weed Eater using the monies that had been set aside in the Budget for the purchase of a New Lawnmower

Non-Opposed – Resolution Carried

6. In Camera Session

Moved by: W. Wiggins

Seconded by: R. Davis

Be it resolved that the Municipal Dog Pound Board Close the next portion of the meeting to the Public in order to consider a matter pursuant to the Municipal Act S.O. 2001. c 25 Section 239 (2) (b) – For the purpose of discussing Personal matters about an identifiable individual relating to correspondence received by a Board Member.

Non-Opposed – Resolution Carried

Moved by: W. Wiggins

Seconded by: R. Davis

Be it resolved that the Municipal Dog Pound Board rise from the Closed portion of the meeting dealing with matters pursuant to the Municipal Act S.O. 2001. c 25 Section 239 (2) (b) – For the purpose of discussing Personal matters about an identifiable individual relating to correspondence received by a Board Member.

Non-Opposed – Resolution Carried

7. **Direction to Staff after rising from Closed Portion of the Meeting**

Moved by: R. Davis

Seconded by: J.D. Fentie

Be it resolved that the Municipal Dog Pound Board accept the recommendations of the Secretary-Treasurer as set out in the Confidential Report discussed in the May 9, 2024 Municipal Dog Pound Board Special Meeting and direct the Secretary-Treasurer to proceed with the matters as discussed.

Non-Opposed – Resolution Carried

8. **Date of Next Meeting – July 25, 2024 at 2:00 pm**

9. **Adjournment**

Moved by: M. Nicholson

Seconded by: J. Kuiack

Be it resolved that the Municipal Dog Pound Board adjourns at 3:28 p.m. to meet again, on July 25, 2024 at 2:00 p.m. by ZOOM, or at the call of the Chairperson.

Non-Opposed – Resolution Carried

**Brenda Vader
Secretary-Treasurer**

