Municipal Dog Pound Board

August 13, 2025 **Special Meeting Minutes** **10:00 a.m.**

The Municipal Dog Pound Board met on Wednesday August 13, 2025 at 10:00 a.m. by ZOOM for a Special Meeting of the Board.

1. Call to order

Meeting was called to order at 10:00 a.m. by Chairperson – Wayne Wiggins with the following members present:

Wayne Wiggins – Town of Bancroft
Cecil Ryall – Municipality of Highlands East
Margaret Nicholson – Township of Faraday
Tammy Davis – Municipality of Hastings
Highlands Joan Kuiack – Township of South
Algonquin Sheila Currie – Township of Wollaston
Cindy Fuerth – Township of Limerick
Bob Bridger – Township of Tudor and Cashel
Allen Musclow – Township of Carlow/Mayo

Staff Members Present:

Brenda Vader – General Manager / Secretary-Treasurer

Absent:

Amanda Cox – Township of Madoc

2. Adoption of Agenda

Moved by: C. Fuerth **Seconded by:** M. Nicholson
Be it resolved that the Municipal Dog Pound Board approves the Agenda for the August 13, 2025 Municipal Dog Pound Board Special Meeting as circulated.
Non-Opposed – Resolution Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

4. In Camera Session

Moved by: J. Kuiack **Seconded by:** A. Musclow
Be it resolved that the Municipal Dog Pound Board Close the next portion of the meeting to the Public in order to consider a matter pursuant to the Municipal Act S.O. 2001. C 25 Section 239 (2) (d) Labour Relations and Employee Negotiations – For the purpose of discussing Recommendation for Permanent Part-Time Pound Keeper and Wage Rate to be paid.
Non-Opposed – Resolution Carried

Only the Board Members and the Secretary-Treasurer for the Board remained in the meeting during the Closed portion of the meeting.

5. Rise from In Camera Session

Moved by: C. Ryall **Seconded by:** M. Nicholson
Be it resolved that the Municipal Dog Pound Board rise from the Closed portion of the meeting dealing with matters pursuant to the Municipal Act S.O. 2001. C 25 Section 239 (2) (d) Labour Relations and Employee Negotiations and resume regular business.
Non-Opposed – Resolution Carried

6. Direction to Staff after rising from Closed

Moved by: S. Currie **Seconded by:** J. Kuiack
Be it resolved that the Municipal Dog Pound Board accepts the recommendations as set out in the Confidential Report entitled "Recommendation for Permanent Part-Time Pound Keeper Position" and direct the General Manager/Secretary-Treasurer to contact the candidate to discuss the offer of employment.
Non-Opposed – Resolution Carried

7. Date of Next Meeting – September 25, 2025 at 2:00 pm

8. Adjournment

Moved by: T. Davis **Seconded by:** A. Musclow
Be it resolved that the Municipal Dog Pound Board adjourns at 10:15 a.m. to meet again, on September 25, 2025 at 2:00 p.m. by ZOOM, or at the call of the Chairperson.
Non-Opposed – Resolution Carried

Brenda Vader
Secretary-Treasurer